

# Black Oak Mine Unified School District

## Agenda

### Regular Meeting of the Board of Trustees



#### Regular Meeting

Google Hangouts Meeting due to COVID-19 - Call in # 1-929-276-0023 PIN: 293025969#

Thursday, May 28, 2020

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

## Details

**Board Members:**

Bill Drescher  
Jeff Burch  
Darcy Knight  
Joe Scroggins  
Ronnie Ebitson

**Other Attendees:**

Jeremy Meyers

## **1. 6:30 PM - CALL TO ORDER**

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## **2. CONVENE TO CLOSED SESSION**

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**2.1 Personnel Matter: Retirement - 2.0 FTE Certificated Teachers**

**2.2 Personnel Matter: Retirement - Classified Management**

**2.3 Personnel Action - Classified Management Employment - 1.0 FTE Chief Business Official**

**VOTE ON IN OPEN SESSION**

**2.4 Personnel Action - Certificated Employment - 1.0 FTE Career Technical Education (CTE) Teacher**

**VOTE ON IN OPEN SESSION**

**2.5 Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association**

**2.6 Superintendent's Evaluation**

## **3. RECONVENE OPEN SESSION**

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**3.1 Roll Call**

**3.2 Pledge of Allegiance**

**3.3 Disclosure of Action taken, if any, in Closed Session**

**3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

## **4. BOARD RECOGNITION**

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**4.1 Student of the Year Presentations**

**4.2 Excellence in Education Presentation**

**4.3 Retiree Recognition**

## **5. COMMUNICATIONS**

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## 5.1 Written

## 5.2 Oral

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

## 6. REPORTS

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### 6.1 Black Oak Mine Teachers Association

### 6.2 California School Employees Association

### 6.3 Facilities, Maintenance, Operations, and Transportation

### 6.4 Chief Business Official

### 6.5 Site Administrators

### 6.6 Superintendent

## 7. INFORMATION AND DISCUSSION

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### 7.1 Second Interim Letter from the El Dorado County Office of Education

**EXPLANATION:** The El Dorado County Office of Education has reviewed Black Oak Mine Unified School District's 2019-20 Second Interim Report and confirmed the District's "Positive Certification" in the current and subsequent fiscal years.

**BACKGROUND:** In compliance with the provisions of Education Code Section 42130 et seq., the El Dorado County Office of Education has completed its review of our District's 2019-20 Second Interim budget which was approved by the Board of Trustees at the March 28, 2020 Board meeting. This review covers the 2019-20 Second Interim budget as well as the projections for 2020-21 and 2021-22. The County Office is required to issue a letter to the Governing Board by April 15, 2020, that indicates agreement (or disagreement) with the District's finding of positive, qualified or negative budget.

[1.a BOMUSD 19-20 2nd Interim Letter \(final\).pdf](#)

### 7.2 COVID-19 Updates

**EXPLANATION:** A follow up report on the latest COVID-19 information pertaining to Educational Institutions will be discussed and a report on the District's Distance Learning initiatives.

**BACKGROUND:** Due to the coronavirus, effective March 16, 2020, the district closed schools on recommendation from the county Public Health Department. The district implanted distance learning that same week in effort in continue education for students.

### 7.3 2020-21 Draft Budget

EXPLANATION: Sid Albaugh, the Chief Business Official for Black Oak Mine Unified School District will update the Board of Trustees on the 2020-21 DRAFT Budget proposal. Mr. Albaugh will discuss the assumptions used to develop budget and the underlying economic conditions upon which the budget will be adopted in June.

BACKGROUND: Every January, the Governor of California presents the proposed budget for the State of California. In January of 2020, the proposal was based on an economy running on all cylinders with unemployment at historical lows, the stock market at all-time highs, property values increasing, and State reserves that we had not seen since the 1970's or before. Three months later, due to the COVID-19 health and economic crisis, the State is projecting a budget deficit of \$54 billion of which K-12 education will incur an \$18 billion hit in 2020-21. That said, District staff will present a draft budget proposal to the Board of Trustees that allows the District to adopt a budget as it is must do by statute, knowing that budget adjustments will need to be made in the fall when more data becomes available.

### 7.4 Addition of June 25, 2020 Board Meeting

EXPLANATION: Superintendent Jerney Meyers recommends establishing a second meeting in June.

## 8. NEW BUSINESS

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### 8.1 Declaration of Need for Fully Qualified Educators

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt the Declaration of Need for Fully Qualified Educators for the 2020-21 school year.

BACKGROUND: In the 1994-95 school year legislative changes were made in the waiver process for Emergency Teaching Permits and Credentials. Due to these changes a Declaration of Need for Fully Qualified Educators must be adopted each year by the Board of Trustees at a regularly scheduled meeting if any Emergency permitted teachers are hired in the District. The El Dorado County Office of Education has notified us that teachers with English Learning students in their classroom need CLAD certification to clear the monitoring process. The County Office of Education will submit the declaration to the Commission on Teacher Credentialing. The Declaration of Need for Fully Qualified Educators represents a statement of need for the 2020-21 school year. This Declaration shall remain in force until June 30, 2021.

[Declaration of Need 20-21.pdf](#)

### 8.2 Resolution #2020-09 - Biennial Resolution Ordering Governing Board Member Election and Consolidation of Election

RECOMMENDATION: It is recommended that the board of trustees consider approving Board Resolution #2020-09 Declaring an Election Be Held.

BACKGROUND: Black Oak Mine Unified School District is declaring an election be held in our jurisdiction consolidating with other districts requesting services. The election will be held on November 3, 2020 for the nomination of two (2) vacant seats for candidates for the Board of Trustees.

[Resolution #2020-09 Declaring an Election Be Held.pdf](#)

### 8.3 Resolution #2020-10 Temporary Inter-Fund Transfers for 2020-21

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution #2020-10 Temporary Inter-Fund Transfers for cash flow purposes.

**BACKGROUND:** As a result of budget challenges, short-term borrowing amongst funds is the most economical way to temporarily meet obligations without costly external borrowing. Education Code Section 42603 allows districts to engage in internal borrowings between funds.

[2.a Resolution #2020-10 for Temporary Interfund Cash Transfer.pdf](#)

#### **8.4 Resolution #2020-11 - Resolution to Close the Charter School Fund (Fund 09)**

**RECOMMENDATION:** Currently, when Black Oak Mine USD students move to the American River Charter School from another BOMUSD school, the General Fund of the District is impacted negatively. By closing the Charter School Fund – Fund 09, the negative impacts of students moving between programs will be eliminated. Likewise, there will be no impacts to the programs of the American River Charter School by closing Fund 09.

**BACKGROUND:** The American River Charter School was established in 2010 under the authority of the Black Oak Mine Unified School District Board of Trustees. This authority includes acting as the Board of Trustees to the American River Charter School.

When students leave a Black Oak Mine Unified School District school and enroll in one of the American River Charter School programs, the change in enrollment negatively impacts the District's General Fund – Fund 01 and positively impacts the Charter School Fund – Fund 09. However, by closing the Charter School Fund – Fund 09 and including the American River Charter School programs in the General Fund – Fund 01, the negative impact to the General Fund – Fund 01 of a student moving between the programs will be eliminated.

There will be no impact to the programs of the American River Charter School from closing the Charter School Fund – Fund 09.

District staff recommends the Board of Trustees adopt Resolution #2020-11, Closure of the Charter School Fund – Fund 09, as presented.

[8.a. Resolution to Close FD09 and consolidate to FD01.pdf](#)

#### **8.5 Resolution #2020-12 Tax Revenue Anticipation Note (TRAN) - Participation in the CSBA California School Cash Reserve Program**

**RECOMMENDATION:** It is recommended that the Resolution for Tax Revenue Anticipation Note (TRAN) – Participation in the CSBA California School Cash Reserve Program be adopted as presented.

**BACKGROUND:** During this period of economic uncertainty, it is prudent for the District to prepare for potential short term cash flow issues due to deferred revenues and delayed property tax disbursements. To ensure the District is able to meet current obligations throughout the fiscal year, participating in the CSBA California School Cash Reserve Program allows the District to borrow funds (up to \$2,000,000) at a nominal rate (1%) and repay these funds by year end when the tax revenues have been received by the District. Likewise, the District may then draw from these funds should the District's cash position be a concern.

The Fiscal Crisis Management Assistance Team (FCMAT) recommends issuing a TRAN as a best practice during times when generally reliable revenue streams may be delayed. In addition, School districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes.

[3.a TRAN - BOMUSD Resolution.pdf](#)

[3.b TRAN Resolution Signature Pages BOMUSD.pdf](#)

## **9. CONSENT AGENDA**

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*All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless*

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members of the Board, staff, or public requests specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s).

### **9.1 Superintendent requests approval of items 9.2 - 9.11**

#### **9.2 Carl Perkins Vocational Education Application for Funding**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the submission of the proposed Carl Perkins Vocational Education application for funding for the 2020-21 school year.

**BACKGROUND:** The Carl D. Perkins Career and Technical Education Improvement Act of 2006, is administered by the California Department of Education. The Board must annually approve the submission of the application. The 2019-20 allocation of \$8,044.00 is to be utilized at Golden Sierra High School following all applicable state and federal rules and regulations. The funding will provide technology upgrades, supplies and materials, professional development and training, and curriculum development. Principal, Jeremy Meyers will administer the grant.

[Perkins Applicaiton.pdf](#)

#### **9.3 CIF Representatives for the 2020-21 School Year**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to approve the ratification of Jeremy Meyers, Ron Morris and Mike Brown as representatives to CIF Sac-Joaquin Section Leagues for the 2020-21 school year.

**BACKGROUND:** In accordance with CIF Constitution, article 2, section 25, each school district board will ratify to the appropriate CIF section office each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic league for the upcoming year.

[CIF Representatives.pdf](#)

#### **9.4 Personnel Action: Classified Management Employment- 1.0 FTE Chief Business Official**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Kassidy Salters as Cheif Business Official for the Black Oak Mine Unified School District for the 2020-21 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The classified management personnel action is submitted in accordance with District policy.

[classified management employment 5.28.20.pdf](#)

#### **9.5 Personnel Action: Certificated Employment- 1.0 FTE Career Technical Education (CTE) Teacher**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Eric Harrelson as a 1.0 FTE Career Technical Education Teacher for the Black Oak Mine Unified School District for the 2020-21 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

[CERTIFICATED EMPLOYMENT 5.28.20.pdf](#)

#### **9.6 Surplus Property**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the list of obsolete technology equipment to be declared as surplus.

**BACKGROUND:** Pursuant to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies, District

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staff has provided a list of obsolete technology equipment to be sold or disposed of in accordance with Education Code 17546.

[Surplus Items May 2020.pdf](#)

### 9.7 Continuing Disclosure Annual Report Fiscal Year Ending June 30, 2019

**RECOMMENDATION:** It is recommended that the Continuing Disclosure Annual Report Fiscal Year Ended June 30, 2019 be accepted as presented.

**BACKGROUND:** The Black Oak Mine Unified School District issued 2015 General Obligation Refunding Bonds. Pursuant to authorizing and selling the bonds, school districts are required to provide an annual continuing disclosure report and submit the report to EMMA (Electronic Municipal Market Access). Isom Advisors, the district's financial advisor, has prepared this report and submitted all necessary documents to EMMA.

[5.a Annual Report FY 2018-19 - Black Oak Mine USD 05.08 \(1\).pdf](#)

[5.b EMMA Confirmation FY 2018-19 Black Oak Mine USD.pdf](#)

### 9.8 Board Meeting Minutes from March 12, 2020

[March 12, 2020 Minutes.pdf](#)

### 9.9 Board Meeting Minutes from April 16, 2020

[Minutes 4-16-20.docx.pdf](#)

### 9.10 Purchase Orders, Warrants, Bids and Quotes

**RECOMMENDATION:** It is recommended that 2019-20 fiscal year Batch numbers 0066- 0070 dated April 4, 2020 to April 30, 2020 for General Fund, Charter School Fund, Cafeteria Fund, Developer Fees, and Enterprise Fund, for a total \$430,615.28, be approved.

**BACKGROUND:** Copies of Warrants, which are provided under separate cover for Board of Trustees approvals, include:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$382,126.35
Charter School Fund 09	\$20,099.24
Cafeteria Fund 13	\$13,406.65
Developer Fees Fund 25	\$1,500.00
Enterprise Fund 63	\$13,483.04
Total	\$430,615.28

[Purchase orders and Warrants.pdf](#)

### **9.11 Rhonda Phillips Scholarship Donation**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the gifts donated to the Rhonda Phillips Scholarship Fund.

BACKGROUND: The following gifts were donated to the District for the Rhonda Phillips Scholarship Fund:

Stephen Meadows \$25.00

La Donna Bailey \$100.00

Betty Furr \$200.00

Judith Smith \$50.00

Julie Phillips \$200.00

Windy Royall \$200.00

Sherry Phillips \$200.00

Characters Saloon \$200.00

Michael Appleby \$100.00

Mary Linbarger \$100.00

Joanne Daniels \$25.00

Lynn Schardt \$50.00

Lynne Berlin \$100.00

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. A GoFundMe account has been set up for donors to go online and donate to the Rhonda Phillips Scholarship Fund. A letter of appreciation will be sent to the donor(s).

## **10. REPORTS OF THE BOARD**

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### **10.1 Board Reports**

## **11. FUTURE MEETINGS**

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Regular meetings of the Board of Trustees: Thursday, June 11, 2020 at 7:00 PM and June 25, 2020

## **12. ADJOURNMENT**

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### **12.1 Time**